



CareDx, Inc., headquartered in Brisbane, California, is a global molecular diagnostics company focused on the discovery, development and commercialization of clinically differentiated, high-value diagnostic solutions for transplant patients. CareDx offers AlloMap[®], a gene expression test that aids clinicians in identifying heart transplant patients with stable graft function who have a low probability of moderate to severe acute cellular rejection. CareDx is developing additional products for transplant monitoring using a variety of technologies, including AlloSure[®], a proprietary next-generation sequencing-based test to detect donor-derived cell-free DNA after transplantation.

CareDx, with its presence through Olerup, also develops, manufactures, markets and sells high quality products that increase the chance of successful transplants by facilitating a better match between a donor and a recipient of stem cells and organs. Olerup SSP[®] is a set of HLA typing used prior to hematopoietic stem cell/bone marrow transplantation and organ transplantation. XM-ONE[®] is the first standardized test that quickly identifies a patient's antigens against HLA Class I, Class II or antibodies against a donor's endothelium. For more information, please visit: www.CareDx.com.

Clinical Laboratory Assistant

The Clinical Laboratory Assistant (CLA) performs a variety of laboratory and administrative tasks to support the clinical laboratory staff in the CLIA-certified CareDx laboratory. A CLA performs laboratory duties under direct and constant supervision of a licensed CLS or the Clinical Laboratory Manager (CLM) and/or designee, who provides specific instruction regarding how tasks are to be completed and defines the steps to be employed.

Job Duties:

- Perform patient specimen processing under the direct and constant supervision of a licensed CLS.
- Perform routine laboratory maintenance tasks and setting up consumables in preparation of laboratory testing.
- Assist the CLS in laboratory testing.
- Receive and accession samples into the laboratory information management system (LIMS) to facilitate sample throughput.
- Perform instrument calibrations and maintenance.
- Perform data entry and maintain spreadsheets
- Participate in materials management activities which includes tasks such as ordering, receiving, unpacking, documentation and labeling of consumables and reagents, and stocking work areas.
- Participate in quality control and quality assurance activities.
- Perform testing for special research and development studies.
- Comply with CareDx quality control policies and document QC activities

- Maintain confidentiality of personal health information (PHI).
- Identify problems that may affect assigned duties, and following established protocols, correct problems or escalate to Clinical Laboratory Scientist, Clinical Laboratory Manager, or lab Director.
- Document corrective actions taken when test systems deviate from established performance specifications.
- Perform additional administrative duties and projects assigned by the Clinical Laboratory Manager.
- Comply with all local, state, and federal laws and regulations governing clinical laboratory operations.

Qualifications:

- AA degree required; BS/BA in a biology-related science is preferred
- Proficiency in Microsoft Office suite of programs (Outlook, Word, Excel, PowerPoint, etc.)
- Strong interpersonal skills
- Strong attention to details
- Ability to build and maintain effective working relationships with CareDx employees at all levels as well as customers and vendors
- Meet requirements for California Clinical Laboratory Scientist (CLS) Trainee license
- Aptitude for performance of molecular testing techniques (PCR, real-time PCR, etc.)
- Previous laboratory experience preferred
- Ability to communicate effectively in English, verbally and in writing, within the work group

Additional Information:

Benefits & Perks: We provide Medical, Dental, Vision and Life Insurance, Flexible Spending and Dependent Care, Commuter Accounts, 401(k) match, 3 weeks of vacation, 5 days sick leave, 1 personal floating holiday, 9 paid holidays, gym reimbursement, yoga onsite, ping pong, foosball, BBQ's, social hours, and more!

Please send cover letter and resume to: HR@CareDx.com

CareDx, Inc. is an Equal Opportunity Employer.

Staffing Agencies and Recruiters:

We appreciate your interest in CareDx, Inc. To develop a working relationship with us, we ask that you please contact our Human Resources Dept. at HR@CareDx.com. All employment openings are managed through our Human Resources Dept. The CareDx, Inc. hiring managers and employees will not accept unsolicited resumes from any source. Submission of unsolicited resumes in advance of an agreement between the Human Resources Dept. and the recruiter does not create any implied obligation on the part of CareDx, Inc. **Therefore, we request that recruiters do not contact employees directly in an attempt to present candidates.** We thank you in advance for your cooperation and look forward to possible job search collaboration in the future!